

Ref No: MCL/GM/VIG/VAW-2024/ 737

Date: 20.08.2024

To
The General Manager(System)
MCL HQs

Sub: Observance of Vigilance Awareness Week 2024-reg

Ref: Letter no. CMD/MCL/ES/2024/9262 dated 10.08.2024 of TS to CMD, MCL

Dear Sir

CVC vide its Circular no. 08/08/2024 has communicated regarding observance of Vigilance Awareness Week 2024 from **28th October 2024 to 3rd November 2024** on the following theme

“Culture of Integrity for Nation’s Prosperity”

As a prelude to Vigilance Awareness Week 2024, the commission has provided details of activities to be undertaken during a three month campaign from **16th August 2024(Friday) to 15th November 2024(Friday)** on Preventive Vigilance on various Areas. The details were sent in the above referred letter. One of the focus Areas is **Dynamic Digital Presence** under which the organization is directed to takeup the following activities during the campaign period:

- During the campaign period, all organisations must make efforts to ensure that their websites are updated and contain all proper and relevant information.
- During the campaign period, all organisations to identify such areas/activities which can be brought on their existing website and necessary action taken for the same.
- A proper system to be developed by assigning responsibilities to all designated administrators for regularly visiting the website and providing inputs to the webmaster with due approval for modification/deletion /up-dation.
- A system of submission of periodic compliance certificate with respect to website up-dation to specified authority/NIC may be introduced by the department.

Therefore, It is advised to kindly chalk out an elaborate action plan assigning with roles and responsibilities to concerned officials to make compliance on the above. A copy of the action plan may kindly be sent to this office by 26.08.2024 for apprising the competent authority.

Yours faithfully

[Signature]
20.8.24
General Manager(Vig)

Cc. to

- TS to CMD, MCL/
- TS to D(P)/CVO/DT(OP)/D(F)/DT(P&P)
- All Head of Departments, MCL HQs.